

WEST MANHEIM TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

Regular Meeting

Wednesday, July 3, 2013
7:00 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on the above date and time at the Municipal Building at 2412 Baltimore Pike.

The Meeting was called to Order by Chairman Hartlaub at 7:00 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Hartlaub, Parr, Staaf, Woerner and Gobrecht. Also present were Solicitor Linus Fenicle, Mike Knouse from C. S. Davidson, Inc. and Manager Kevin Null.

VISITORS: Visitors register attached.

APPROVAL OF AGENDA: The Agenda was approved in a motion by Supervisor Woerner and seconded by Supervisor Staaf.

APPROVAL OF MINUTES: The Minutes of the Work Session of June 18, 2013 were approved as submitted, in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Gobrecht, seconded by Supervisor Woerner and carried.

CORRESPONDENCE:

Mr. Robert Maddox, Jr., 15 Casino Drive copied the Board of Supervisors on a letter he sent to the Pennsylvania Public Utility Commission in opposition to the rate increase requested by the York Water Company.

RECREATION BOARD REPORT:

Chris Gienski, Chair, West Manheim Twp Park and Recreation Board was absent. The Park and Recreation Board had nothing to report.

SOLICITOR'S REPORT: Solicitor Linus Fenicle indicated that he had nothing to report.

ENGINEER'S REPORT: Mike Knouse presented a written report of C. S. Davidson, Inc. dated July 3, 2013. Written copies were distributed to Supervisors and Staff (copy in Township files).

ACTION ITEMS:

Mike Knouse, C.S. Davidson reviewed the following action items from staff report:

- A. 2013 Street Projects-Change Orders

**West Manheim Township Board of Supervisors Meeting
July 3, 2013 (Cont'd)**

1. Contract Order # 1 Stewart & Tate, Inc. - Contract Change Order # 1 – Decrease in the amount of \$9,625 for materials on Westminster and Bankard Road. Increase in the amount of \$1,700 for drainage work on Oakwood Drive. Decrease in the amount of \$7,925.

In a motion by Supervisor Woerner, seconded by Supervisor Staaf, and carried, the Board of Supervisors approved Contract Order # 1 Stewart & Tate, Inc. - Contract Change Order # 1 – Decrease in the amount of \$9,625 for materials on Westminster and Bankard Road. Increase in the amount of \$1,700 for drainage work on Oakwood Drive. Decrease in the amount of \$7,925.

2. Township Work - Musselman Road – Baltimore Pike to Ross Road - Contract Change Order # 1 – Decrease in the amount of \$24,425.25 for the materials contract for work on Musselman Road that was to be performed by the Public Works Department.

In a motion by Supervisor Gobrecht, seconded by Supervisor Woerner, motion carried, the Board of Supervisors approved Contract Change Order # 1 – Decrease in the amount of \$24,425.25 for the materials contract for work on Musselman Road – Baltimore Pike to Ross Road that was to be performed by the Public Works Department.

3. Contract #3 – Stewart & Tate, Inc. - Contract Change Order # 1 – Increase in the amount of \$33,484.96 to add seal coat to Musselman Road, from Baltimore Pike to Black Rock Road; Bankard and Westminster Road; a micro-surface to Lindsay Lane and seal coat on Ross Road from Hobart to Musselman.

In a motion by Supervisor Gobrecht, seconded by Supervisor Woerner, motion carried, the Board of Supervisors approved Contract #3 – Stewart & Tate, Inc. - Contract Change Order # 1 – Increase in the amount of \$33,484.96 to add seal coat to Musselman Road, from Baltimore Pike to Black Rock Road; Bankard and Westminster Road; a micro-surface to Lindsay Lane and seal coat on Ross Road from Hobart to Musselman.

High Pointe at Rojen Farms – Phase 2A– Public improvements security reduction

In a motion by Supervisor Parr seconded by Supervisor Gobrecht, and carried, the Board of Supervisors approved the public improvement security reduction in the amount of \$754,409.15, with the required amount of security required to remain at \$352,605.00 at this time.

REPORTS: The Chief of Police Report for May, 2013 was approved, as distributed, in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

The Treasurer's Report for May, 2013 was approved, as distributed, in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

**West Manheim Township Board of Supervisors Meeting
July 3, 2013 (Cont'd)**

The Code Enforcement Officer's Report for May, 2013 was accepted, as distributed, in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

The Public Works Report for May, 2013 was accepted, as distributed, in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

The Pleasant Hill Fire Company and Ambulance Reports for May 2013 were accepted, as distributed, in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

The SEO Report for May, 2013 was approved and accepted, as distributed, in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

The Utilities Supervisor's Report for May, 2013 was accepted, as distributed, in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

The EMA Activity Report for May, 2013 was approved and accepted, as distributed, in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

MANAGER'S REPORT: Kevin Null, Township Manager reviewed the Manager's report as submitted to the Board.

He thanked the Public Works crew for their work in preparing roads of upcoming construction projects. In particular, the crew replaced storm water inlets and pipe on Misty Court saving the Township \$8,050.

The Manager's Report for May, 2013 was approved and accepted, as distributed, in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

OLD BUSINESS: There was no Old Business to discuss.

NEW BUSINESS:

A. **Authorization to purchase a truck mounted leaf vacuum truck**

In a motion by Supervisor Parr, seconded by Supervisor Staaf and carried, the Board approved the request to purchase a truck mounted leaf vacuum truck through Old Dominion Brush Company, through COSTARS for \$146,437. The vehicle is being purchased through a recycling grant provided to the Township.

SUBDIVISION PLANS:

A. **EXTENSIONS:**

**West Manheim Township Board of Supervisors Meeting
July 3, 2013 (Cont'd)**

Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15 - lot Preliminary, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, St. David's United Church of Christ, 1 - Lot Final Plan.

In a motion by Supervisor Staaf and seconded by Supervisor Woerner, and carried, the Board granted the 90 day extension requests for the following plans: Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15 - lot Preliminary, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, St. David's United Church of Christ, 1 - Lot Final Plan.

B. ALL TO BE TABLED:

Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15 - lot Preliminary, Orchard Estates - Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1 - lot, 34 - units - Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12 - lot Final, Community Banks, Land Development Plan, 1 - lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, James Horak & Donald Yorlets Partnership, 7-Lot Preliminary Subdivision Plan, St. David's United Church of Christ, 1 - Lot Final Plan

In a motion by Supervisor Staaf and seconded by Supervisor Woerner, and carried, the Board tabled all the following plans: Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15 - lot Preliminary, Orchard Estates - Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1 - lot, 34 - units - Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12 - lot Final, Community Banks, Land Development Plan, 1 - lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, James Horak & Donald Yorlets Partnership, 7-Lot Preliminary Subdivision Plan, St. David's United Church of Christ, 1 - Lot Final Plan

SUPERVISORS AND/OR PUBLIC COMMENTS:

Mr. William Allen, 2221 Reservoir Heights Drive requested the Board to modify the existing Land Development Plan that details the location of a sidewalk along his property and extending to Shorbs Hill Road. Currently his sidewalk stops about in the middle of his property. Mr. Allen indicated that he would not be responsible for maintaining the additional sidewalk from the end of his property to Shorbs Hill Road.

Mike Knouse indicated that he has spoken with the developer, and, should the Board agree to modify the Land Development Plan he would recommend that the sidewalk be extended on the south side of Reservoir Heights Drive to the Baltimore Pike.

***West Manheim Township Board of Supervisors Meeting
July 3, 2013 (Cont'd)***

Mr. Allen was advised to contact the developer and to submit their request to the Board for consideration.

Mr. Zin, Lakewood Drive inquired about the status of the Township's Comprehensive Plan and if it is in need of updates. Mike Knouse stated that the Comprehensive Plan was updated in 2005 and amended in 2009.

Supervisor Woerner requested with July 4th being tomorrow, he would like to read the Declaration of Independence into the record. (Copy of the Declaration of Independence is attached)

NEXT SCHEDULED MEETINGS: Supervisors Work Session – Tuesday, July 16, 2013 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Regular Meeting - Thursday, August 1, 2013 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: The Regular Meeting was adjourned at 7:50 p.m. in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

Respectfully submitted,

Laura Gately
Secretary